

Appendix – II

2019-20

✉ director@titsbhiwani.ac.in
🌐 http://www.titsbhiwani.ac.in



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THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES

Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 14/08/2019

Notice


The meeting of Anti - Ragging Committee is scheduled on 16/08/2020 at 2:00 pm in the Conference Room (old Building).

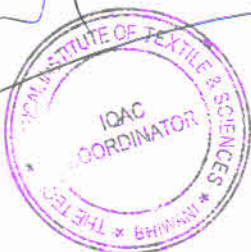
Agenda of the meeting:

1. Introduction of the committee
2. Discussion on the mechanism of the operation of the committee.
3. Issue with the permission of the Chair

You all are requested to make it convenient to attend the meeting.


Convenor


Director
Director,
THE TECHNOLOGICAL INSTITUTE
OF TEXTILE & SCIENCES, BHIWANI





THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES

Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 19/08/2019

MINUTES OF THE MEETING

Date: 16/08/2019

Venue: Convener's Office

Agenda 1: Introduction of the committee

Agenda 2: Discussion on the already existing mechanisms of the operation of the committee.

In Chair: Prof. S. Dhamija, Convener

Quorum:

The following members of the Committee remained present:

1. Dr. Amit Manocha,
2. Mr. Parmod Kumar
3. Dr. Ashwani Goyal
4. Dr. Amandeep Kaur
5. Dr. Jyoti Chaudhary
6. Mr. Satish Khatak
7. Dr. Abhay Kumar Sharma
8. Dr. Manoj Nanda
9. Dr. Amal Chaudhary
10. Mr. Kamal Sardana
11. Mr. Akhil Kaushik
12. Mr. Anil Kumar Yadav
13. Dr. Gopal Krishan
14. Mr. Rajeev Sharma
15. Mr. Rohit Goyal

Director,
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16. Mr. Ashish Bhardwaj
17. Ms. Archana Singh Parmar
18. Ms. Monika Sharma
19. Dr. Nidhi Sharma

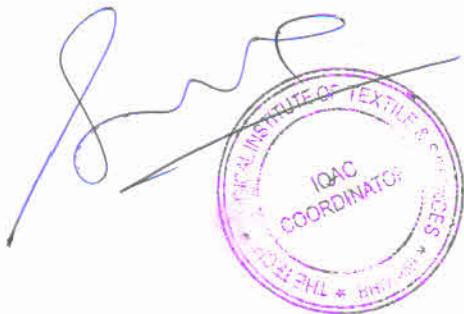
Minutes as Recorded:

1. **Welcome by Chair:** The Convener welcomed all members of the committee and opened the meeting by open discussion on the agenda points.
2. In the beginning, **Agenda 1** was taken up to introduce the committee members with the objectives and functioning of the committee
Agenda 2- The already existing mechanisms of working of committee were re-discussed. As all the members were already aware of the functioning of the committee, thus detailing of the mechanisms was kept brief. The same mechanisms were decided to be continued.
The complaints from all the channels were assured to be undertaken immediately. All were requested to take the note of the same and requested to come up with suggestions/recommendations in the next meeting.
3. **Vote of Thanks:** The Convener thanked the committee members for their presence and wise counsel. She advised them to make all efforts to abide by the committee objectives.


Prof. S. Dhamija
Convener

CC forwarded to:

1. Office of the Director.
3. Head Administration.
2. All HODs.
4. All members of the Committee




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ACTION TAKEN REPORT OF MEETING HELD ON 16/08/2019

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
1.	No specific issue	-


Conyenor


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Date: - 08/02/2020

Notice

The meeting of Anti - Ragging Committee is scheduled on 10/02/2020 at 4:00 PM in College Conference Room.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 16/08/2019.
2. Discussion on smooth working of already existed mechanism of the committee.

You all are requested to make it convenient to attend the meeting.


Convenor


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THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES

Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 11/02/2020

MINUTES OF THE MEETING

Date: 10/02/2020

Venue: College Conference Room.

Agenda 1: Confirmation of Minutes of last meeting held on 16/08/2019

Agenda 2: Discussion on smooth working of already existed mechanism of the committee.

In Chair: Dr. Abhay Kumar Sharma, Convener

Quorum:

The following members of the Committee remained present:

1. Dr. Amit Manocha
2. Mr. Parmod Kumar
3. Dr. Ashwani Goyal
4. Dr. Amandeep Kaur
5. Dr. Jyoti Chaudhary
6. Mr. Satish Khatak
7. Dr. Abhay Kumar Sharma
8. Dr. Manoj Nanda
9. Dr. Amal Chaudhary
10. Mr. Kamal Sardana
11. Mr. Akhil Kaushik
12. Mr. Anil Kumar Yadav
13. Dr. Gopal Krishan
14. Mr. Rajeev Sharma


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15. Mr. Rohit Goyal
16. Mr. Ashish Bhardwaj
17. Ms. Archana Singh Parmar
18. Ms. Monika Sharma
19. Dr. Nidhi Sharma

Leave of Absentia:

1. Dr. Sudarshan Malik
2. Mr. Satish Khatak
3. Dr. Go[pal Krishan

Minutes as Recorded:


1. **Welcome by Chair:** The Convener welcomed all members of the committee and opened the meeting with the first agenda.
2. **Agenda-**
 - (iv) There was no specific issue/complaint to be discussed.
 - (v) The mechanism of the committee ran smoothly throughout the semester without any flaw.
 - (vi) The suggestions were welcomed by the members for the improvement in the smooth running of the committee.
21. **Leave of Absentia:** LOA was granted to the faculty. The matter and discussion were later shared with them.
22. **Vote of Thanks:** The Convener thanked and congratulated the committee members for their presence and committed working throughout the semester. He expected the same type of co-operation in the future too.


Prof. S. Dhamija
Convener

CC forwarded to:

1. Office of the Director.
2. All HOD
3. Head Administration
4. All members of the Committee (including faculty & students granted with LOA)




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ACTION TAKEN REPORT OF MEETING HELD ON 10/02/2020

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
4.	No specific issue	-


Convenor


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Date: 09/09/2019

Notice

The meeting of Anti Sexual Harassment Committee is scheduled on 11/09/2019 at 12:00 pm in the IT conference room.

Agenda of the meeting:

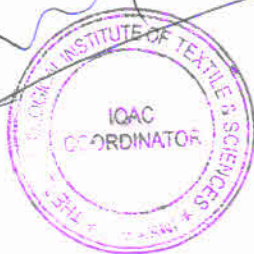
1. Introduction of the committee
2. Discussion on the mechanism of the operation of the committee.
3. Issue with the permission of the Chair

You all are requested to make it convenient to attend the meeting.


Convener


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Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 13/09/2019

MINUTES OF THE MEETING

Date: 11/09/2019

Venue: IT Conference Room

Agenda 1: Introduction of the committee

Agenda 2: Discussion on the already existing mechanisms of the operation of the committee.

In Chair: Dr. Amandeep Kaur

Quorum:

The following members of the Committee remained present:

1. Dr. Shelly Khanna
2. Dr. Jyoti Chaudhary
3. Mr. Anil Kumar Yadav
4. Mr. Satish Khatak

Minutes as Recorded:

1. **Welcome by Chair:** The Convener welcomed all members of the committee and opened the meeting by open discussion on the agenda points.
2. In the beginning, **Agenda 1** was taken up to introduce the committee members with the objectives, needs and functioning of the committee.

Agenda 2- The already existing mechanisms of working of committee were re-discussed. As all the members were already aware of the functioning of the committee, thus detailing of the mechanisms was kept brief. The same mechanisms were decided to be continued.

The complaints from all the channels were assured to be undertaken within 2 days' time from the day of report of the complaint.

All were requested to take the note of the same and requested to come up with suggestions/recommendations in the next meeting.



[Signature]
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3. **Vote of Thanks:** The Convener thanked the committee members for their presence and wise counsel. She advised them to make all efforts to abide by the committee objectives.

Dr. Amandeep Kaur
Convener

CC forwarded to:

1. Office of the Director.
2. All HODs.
3. Head Administration.
4. All members of the Committee

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ACTION TAKEN REPORT OF MEETING HELD ON 11/09/2019

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
1.	No specific issue	-


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11/02/2020

Notice

The meeting of Anti Sexual Harassment Committee is scheduled on Wednesday, 12/02/2020 at 3:30 PM in IT Conference Room.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 11/09/2019
2. Discussion on smooth working of the already existing mechanism of the committee.
3. Issue with the permission of the Chair

You all are requested to make it convenient to attend the meeting.


Convener


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Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 13/02/2020

MINUTES OF THE MEETING

Date: 12/02/2020

Venue: Online mode using Teams App

Agenda 1: Confirmation of Minutes of last meeting held on 11/09/2019

Agenda 2: Discussion on smooth working of the already existing mechanism of the committee.

Agenda 3: Issue with the permission of the Chair

In Chair: Dr. Amandeep Kaur

Quorum:

The following members of the Committee remained present:

1. Dr. Shelly Khanna
2. Dr. Jyoti Chaudhary
3. Mr. Anil Kumar Yadav
4. Mr. Satish Khatak

Minutes as Recorded:

Agenda 1: Confirmation of Minutes of last meeting held on 11/09/2019.

Resolution:

Minutes of last meeting held on 11/09/2019 are read and unanimously approved.

Agenda 2: Discussion on smooth working of the already existing mechanism of the committee.

Resolution:

Committee discussed regarding working of already existed mechanism of the committee



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All the concerned members were called and advised to suggest some new suggestions for the committee.

Agenda 3. Issue with the permission of the Chair.

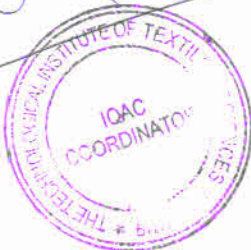
Resolution:

Solution of the Issues discussed in meeting will be finalised after discussion and meeting concluded with vote of thanks to all present.

Dr. Amandeep-Kaur
Convener

CC forwarded to:

1. Office of the Director.
2. HODs.
3. Head Administration.
4. All members of the Committee



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ACTION TAKEN REPORT OF MEETING HELD ON 12/02/2020

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
1.	No specific issue	-


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Date: 24/10/2019

Notice

The meeting of **SC/ST Committee** is scheduled on 25/10/2019 at 2:00 pm in the IT Conference Room.

Agenda of the meeting:

1. Introduction of the committee
2. Discussion on the mechanism of the operation of the committee.
3. Issue with the permission of the Chair

You all are requested to make it convenient to attend the meeting.

Convener





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Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 26/10/2019

MINUTES OF THE MEETING

Date: 25/10/2019

Venue: IT Conference Room

Agenda 1: Introduction of the committee

Agenda 2: Discussion on the already existing mechanisms of the operation of the committee.

In Chair: Dr. Sunil Rohilla, Convener

Quorum:

The following members of the Committee remained present:

1. Mr. Parmod Kumar
2. Ms. Satvika
3. Mr. Satish Khatak
4. Mr. Parveen Singhal

Minutes as Recorded:

1. **Welcome by Chair:** The Convener welcomed all members of the committee and opened the meeting by open discussion on the agenda points.
2. In the beginning, Agenda 1 was taken up to introduce the committee members with the objectives, needs and functioning of the committee.
Agenda 2- The committee's existing working mechanisms were re-examined. Because all of the members were already aware of how the committee worked, the details of the mechanisms were kept to a minimum. It was decided that the same mechanisms would be used in the future.
Complaints received through all channels were assured that they would be investigated within a day of their receipt.
All were asked to take note of the situation and to make suggestions/recommendations at the next meeting.



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3. **Vote of Thanks:** The Convener thanked the committee members for their presence and wise counsel. He advised them to make all efforts to abide by the committee objectives.

Mr. Sunil Rohilla
Convener

CC forwarded to:

1. Office of the Director.
2. All HODs.
3. Head Administration.
4. All members of the Committee



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ACTION TAKEN REPORT OF MEETING HELD ON 25/10/2019

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
2.	No specific issue	-

Convener

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Under UGC Section 2 (f) & 12 (B)
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Date: - 04/03/2020

Notice

The meeting of SC/ST Committee is scheduled on, 05/03/2020, at 04:00 PM in Office of the convener.

Agenda of the meeting:

4. Confirmation of Minutes of last meeting held on 25/10/2019.
5. Discussion regarding issues related to SC/ST Students
6. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

Convener

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Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: - 06/03/2020

Minutes of Meeting

Date : 05/03/2020

Venue: Office of the Convener

Agenda 1. Confirmation of Minutes of last meeting held on 25/10/2019.

Agenda 2. Discussion regarding issues related to SC/ST Students

Agenda 3. Issue with the permission of the Chair.

In Chair: Dr. Sunil Rohilla, Convener

Quorum:

The following members of the Committee remained present:

1. Mr. Parmod Kumar
2. Ms. Satvika
3. Mr. Satish Khatak
4. Mr. Parveen Singhal

Minutes as Recorded:

Agenda 1. Confirmation of Minutes of last meeting held on 25/10/2019.

Resolution:

The minutes of the previous meeting, held on 25/10/2019, are read and passed unanimously.



Handwritten signature in green ink over a purple stamp. The stamp contains the text 'Director, THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES, BHIWANI'.

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Agenda 2. Discussion regarding issues related to SC/ST Students

Resolution:

The committee was pleased and proud to report that no cases involving SC/ST students had been reported.

Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

Mr. Sunil Rohilla
Convener

CC forwarded to:

5. Office of the Director.
6. All HODs.
7. Head Administration.
8. All members of the Committee

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Action Taken Report of Meeting held on 05/03/2020

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	No specific issue	----

Convener

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Date: 20/08/2019

Notice

The meeting of **Grievance Redressal Committee** is scheduled on Wednesday, 21/08/2019, at 03:00 PM in Convener's Office.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.


Convener


Director

Director
THE TECHNOLOGICAL INSTITUTE
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**IQAC
COORDINATOR**



THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES

Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Date: 22/08/2019

Minutes of Meeting

Date: 21/08/2019

Venue: Office of Convener

Agenda 1: Introduction of the committee

Agenda 2: Discussion on the already existing mechanisms of the operation of the committee.

Agenda 3. Issue with the permission of the Chair.

In Chair: Dr. Mukesh Kumar, Convener

Quorum:

The following members of the Committee remained present:

1. Mr. Parmod Kumar
2. Dr. Jyoti Chaudhary
3. Ms. Monika Sharma
4. Ms. Nidhi Sharma
5. Mr. Satish Khattak
6. Dr. Amit Manocha

Minutes as Recorded:

Agenda 1. Introduction of committee.

Resolution:

All members introduced themselves and Dr. Mukesh Kumar, Convener of the Committee given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding issues related to Students



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Resolution:

The committee meet and discuss a variety of student-related issues. It has been brought to the committee's attention that all issues pertaining to students in terms of infrastructure, office, library, training and placement, i.e., administrative and academic issues, will be addressed by this committee.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


Dr. Mukesh Kumar,
Convener

CC forwarded to:

1. Office of the Director.
2. All HODs.
3. Head Administration.
4. All members of the Committee


Director,
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THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES

Under UGC Section 2 (f) & 12 (B)
Estd. in 1943 by Padma Vibhushan Dr. G.D. Birla

Action Taken Report of Meeting held on Monday, 21/08/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		


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Date: - 03/02/2020

Notice

The meeting of Grievance Redressal Committee is scheduled on Wednesday, 05/02/2020, at 12:00 Noon in the College Conference Room.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 21/08/2019.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.


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Date: - 06/02/2020

Minutes of Meeting

Date : 05/02/2020

Venue: College Conference Room

Agenda 1. Confirmation of Minutes of last meeting held on 21/08/2019.

Agenda. 2. Discussion regarding issues related to Students.

Agenda 3. Issue with the permission of the Chair.

In Chair: Dr. Mukesh Kumar, Convener

Quorum:

The following members of the Committee remained present:

1. Mr. Parmod Kumar
2. Dr. Jyoti Chaudhary
3. Ms. Monika Sharma
4. Ms. Nidhi Sharma
5. Mr. Satish Khattak
6. Dr. Amit Manocha

Minutes as Recorded:

Agenda 1. Confirmation of Minutes of last meeting held on 21/08/2019.

Resolution:

Minutes of last meeting held on 21/08/2019 are read and unanimously approved.



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Agenda 2. Discussion regarding issues related to Students

Resolution:

Committee discussed regarding various issues related to Students.

1. Issues related to conduct of online Classes in view of Covid -19.
2. Availability of Online Study material and notes.

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

Agenda 3. Issue with the permission of the Chair.

Resolution:

Solution of the Issues discussed in meeting will be finalised after discussion with the concerned Department head and meeting concluded with vote of thanks to all present.


Dr. Mukesh Kumar,
Convener

CC forwarded to:

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Action Taken Report of Meeting held on Friday, 5/02/2020

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Issues related to conduct of online Classes in view of Covid -19.	Dr. Mukesh Kumar, will act as the Co-Ordinator of Online Class and he will manage all issues related to Online Classes.
2.	Availability of Online Study material and notes	Study material if required will be shared online with the students by the concerned subject Teacher.


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Date: 24/09/2019

Notice

The meeting of **Discipline Committee** is scheduled on 25/09/2019 at 3:00 PM in the office of the Convener.

Agenda of the meeting:

1. Introduction of the committee
2. Discussion on the mechanism of the operation of the committee.
3. Issue with the permission of the Chair

You all are requested to make it convenient to attend the meeting.


Convener


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THE TECHNOLOGICAL INSTITUTE OF TEXTILE & SCIENCES

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Date: 26/09/2019

MINUTES OF THE MEETING

Date: 25/09/2019

Venue: Convener's Office

Agenda 1: Introduction of the committee

Agenda 2: Discussion on the already existing mechanisms of the operation of the committee.

In Chair: Dr. Ashwani Goyal

Quorum:

The following members of the Committee remained present:

1. Dr. Mukesh Kumar
2. Mr. Kamal Sardana
4. Dr. Jyoti Chaudhary
5. Dr. Amandeep Kaur
6. Mr. Anil Kumar Sachdeva
7. Mr. Satish Khatak

Minutes as Recorded:

1. **Welcome by Chair:** The Convener welcomed all members of the committee and opened the meeting by discussion on the agenda points.

2. In the beginning,

Agenda 1 was taken up to introduce the committee members with the objectives, needs and functioning of the committee.

Agenda 2- The already existing working of committee were re-discussed. As all the members were already aware of the functioning of the committee, The same mechanisms were decided to be continued.

The complaints from all the channels were assured to be undertaken within 24 hours of time from the time of report of the complaint.

All were requested to take the note of the same and requested to come up with suggestions/recommendations in the next meeting.,



[Signature]
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3. **Vote of Thanks:** The Convener thanked the committee members for their presence and wise counsel. She advised them to make all efforts to abide by the committee objectives.

Dr. Ashwani Goyal
Convener

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ACTION TAKEN REPORT OF MEETING HELD ON 25/09/2019

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
1.	No specific issue	-

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Date : 04/02/2020

Notice

The meeting of the Discipline Committee is scheduled on 05/02/2020 at 2:00 PM in the College Conference Room.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 25/09/2019.
2. Discussion to implement and adhere to Covid-19 protocol in the Institute.

You all are requested to make it convenient to attend the meeting.


Convener


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Date: 06/02/2020

MINUTES OF THE MEETING

Date: 05/02/2020

Venue: College Conference Room.

Agenda 1: Confirmation of Minutes of last meeting held on 25/09/2019

Agenda 2: Discussion on implementing strict Covid-19 protocol in the Institute.

In Chair: Dr. Ashwani Goyal

Quorum:

The following members of the Committee remained present:

The following members of the Committee remained present:

1. Dr. Mukesh Kumar
2. Mr. Kamal Sardana
3. Dr. Jyoti Chaudhary
4. Dr. Amandeep Kaur
5. Mr. Anil Kumar Sachdeva
6. Mr. Satish Khatak

Minutes as Recorded:

Agenda 1: Minutes of last meeting held on 25/09/2019 are read and unanimously approved.

Agenda 2: The members of the meeting discussed suggestions/recommendations for Covid 19 protocols to be implemented strictly in the institute.

The Convener thanked the committee members for their presence and wise counsel.

Dr. Ashwani Goyal
Convener

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ACTION TAKEN REPORT OF MEETING HELD ON 05/02/2020

Sr. no.	Resolution in the meeting	Action taken for implementation & Outcomes
3.	No specific issue	

Convener

Director

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